

Student Exception Affidavit

Purpose: This form must be completed by any household wishing to claim the “single parent with dependents” exception (#3 of the four exceptions on the *Student Certification* form) to the fulltime student rule in tax credit properties.

General Information: Households wishing to claim this fulltime student exception must submit a previous year’s tax return along with this form, proving the head of household is not anyone else’s dependent. If the head of household is exempt from filing taxes, s/he may complete this form to self-certify that s/he is not listed as a dependent on anyone else’s tax return and that the children in the household are not dependents of anyone other than another parent. No other documentation is needed in this instance.

Review **Chapter 2** of the Tax Credit Compliance Procedures Manual and Frequently Asked Questions on our website for more information about fulltime students.

Note: Property staff cannot fill in anything beyond Line 1 of this form. Applicant/resident must sign/date this form in the presence of a Notary Public.

Specific Instructions:

1. Enter property name and unit number.
2. Print applicant/resident name.
3. Check applicable box.
4. Person completing this form signs and dates on this line in front of Notary.
5. This section to be completed by a Notary.

