

Bond Property Reporting Requirements

On the following pages is a current list of Commission bond-financed properties. The Report Code number in the far right column of the chart signifies which reporting requirements are required for that property. The list is sorted alphabetically by property name.

The list does **not** include properties with a combination of bonds and tax credits. For bond-financed properties that also received tax credits, refer to the Tax Credit Compliance Procedures Manual for reporting requirements. If you have additional questions, please contact the [Portfolio Analyst](#) for your property.

The specific requirements for each Report Code are described after the property list.

OID	Name	City	Report Code	CO
99-172A	3904 MLK Way	Seattle	5	MD
96-21A	Adams Apartments	Seattle	5	CMS
96-50A	Albright House	Bremerton	12	CMS
87-32H	Atrium on James	Kent	3	CMS
02-16A	Auburn Meadows Senior Community	Auburn	14	MJ
05-149A	Ballard Landmark Inn	Seattle	5	MD
96-65A	Bellevue Duplex	Pullman	5	JB
03-107A	Boundary Village Apartments	Blaine	6	RMR
02-31A	Brentwood Apartments	Mountlake Terrace	6	CMS
99-170A	Bridgewood at Four Seasons	Vancouver	14	MJ
93-22A	Canterbury Manor	Bremerton	1	CMS
84-3VV	Capital Place	Olympia	2	CMS
11-71A	Carlyle Care Center	Spokane	6	JB
96-49A	Cascade House	Enumclaw	12	DB
04-116A	Cascade Village	Stevenson	6	JB
04-93A	Cedar Ridge Retirement	Bonney Lake	14	MJ
03-107C	Cedarwood I Apartments	Lake Stevens	6	RMR
04-116B	Cheney Gardens	Cheney	6	JB
95-29F	Chenoweth House	Kennewick	12	JB
11-86A	City Gate Apartments	Bellingham	6	JB
03-146A	Columbia Heights Retirement	Wenatchee	14	MJ
92-23A	Crista Shores	Silverdale	1	RMR
90-17A	Cristwood Retirement Community	Shoreline	1	RMR
95-03A	Elizabeth James Senior Housing	Seattle	10	MD
03-31A	Emerald Heights 2003 Expansion	Redmond	1	MJ
87-12B	Erica Village	Vancouver	4	CMS
03-107D	Evergreen Manor	Concrete	6	RMR

Appendix C, Bond Property Reporting Requirements

Bond-Financed Properties Compliance Procedures Manual

OID	Name	City	Report Code	CO
01-38D	Exley Apartments	Tacoma	5	DB
03-08A	Fairwinds - Redmond	Redmond	14	MD
95-36A	Fairwinds-Brittany Park	Woodinville	6	MD
03-107E	Ferndale Villa Apartments	Ferndale	6	LL
94-46A	Fir at 17th Apartments	Longview	9	JK
03-107F	Fircrest Apartments	Mount Vernon	6	JK
99-03A	GenCare Lifestyles at Granite Falls	Granite Falls	7	MJ
86-8B	Gilman Meadows	Issaquah	6	JK
09-68C	Granberg	Seattle	6	CMS
05-130A	Horizon House	Seattle	1	MJ
09-68B	Hudson House	Seattle	6	JK
94-77A	Inglenook Court	Bothell	9	JK
09-68I	Jack J. Lobdell Apartments	Auburn	6	MD
94-63A	Judson Park Retirement Community	Des Moines	1	MJ
03-107G	Lake Stevens Manor	Lake Stevens	6	DB
03-107H	Lake Village East	Lake Stevens	6	DB
95-29G	Lexington House	Vancouver	12	MD
00-77A	Living Care Retirement Community	Yakima	1	MJ
05-106A	Lodge at Eagle Ridge	Renton	14	MD
92-07A	Manor at Canyon Lakes I	Kennewick	9	JB
93-29A	Manor at Canyon Lakes II	Kennewick	9	JB
94-36A	Mary Ruth Manor	Seattle	10	RMR
04-157A	Meadowdale Apartments	Lynnwood	6	MD
06-155A	Merrill Gardens at Kirkland	Kirkland	14	LL
95-37A	Merrill Gardens at Mill Creek	Mill Creek	7	LL
04-132A	Merrill Gardens at Queen Anne	Seattle	14	LL
04-140A	Merrill Gardens at Renton Centre	Renton	14	LL
06-69A	Merrill Gardens at Tacoma	Tacoma	14	DB
05-170A-N	Merrill Gardens at University Village	Seattle	14	LL
06-87A	Mirabella	Seattle	1	MJ
03-107I	Monroe Villa	Monroe	6	JB
99-173A	Monticello Park	Longview	14	MJ
04-116C	Moses Lake Estates	Moses Lake	6	JB
95-29H	Mountainview House	Camas	12	DB
10-68A	Mt. Baker View	Everett	6	LL
84-2BBBB	Northpoint at Creekside	Tacoma	4	CMS
01-29A	Nuuanu Pali Apartments	Seattle	5	LL
03-107J	Oak Harbor Apartments	Oak Harbor	6	DB
03-107K	Olympic Apartments	Mount Vernon	6	RMR

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OID	Name	City	Report Code	CO
87-32O	Olympic Heights	Olympia	3	MD
03-13A	Olympic Place Retirement	Arlington	14	MJ
95-29B	Orchard House	Grandview	12	JB
11-70A	Park Place Townhomes	Marysville	1	CMS
04-88A	Park Vista Retirement	Port Orchard	14	MJ
95-29E	Pioneer House	Walla Walla	12	JB
09-68G	Pioneer Pathway House	Spokane	6	JB
07-115A	Queen Anne Manor	Seattle	15	MD
01-38B	Rialto Apartments	Tacoma	5	LL
04-116D	Rock Creek Terrace	Stevenson	6	JK
99-133A	Rockwood at Hawthorne	Spokane	1	MJ
99-132A	Rockwood South	Spokane	1	MJ
03-19A	Rosemont Retirement	Yelm	14	MJ
04-92A	Seaport Landing Retirement	Port Townsend	14	MJ
04-89A	Silver Creek Retirement	Puyallup	14	MJ
03-107M	Skagit Village Apartments	Mount Vernon	6	RMR
09-68D	Smith Apartments	Seattle	6	LL
09-68A	Snider Apartments	Seattle	6	CMS
01-38C	St. Helens	Tacoma	5	CMS
99-01A	Summit at First Hill	Seattle	1	MJ
90-05B	Sunrise Court	Aberdeen	8	CMS
96-80A	Sydney House	Port Orchard	12	LL
10-45A	Tall Firs	Mountlake Terrace	6	JK
97-14A	The Elliot at Mukilteo	Mukilteo	6	DB
88-23B	Valley View Apartments	University Place	4	JK
96-81A	Victoria House	Port Townsend	12	LL
95-52A	Wandering Creek Apartments	Kent	9	CMS
04-116F	Wapato Gardens	Wapato	6	JK
84-2DDDD	Wasatch Hills	Renton	3	DB
98-51A	Washington Odd Fellows Home	Walla Walla	1	RMR
04-116G	Washington Square	Othello	6	JK
91-31A	Wesley Homes	Des Moines	1	RMR
05-131A	Wesley Homes Lea Hill	Auburn	1	RMR
96-48A	Windriver House	Spokane	12	JB
03-107N	Woodlake Manor I	Snohomish	6	DB
03-107O	Woodlake Manor II	Snohomish	6	JK
03-12A	Woodland Retirement	Lacey	14	MJ

1. Following are requirements for all projects with the number 1:

- Financed with Non-Profit Bonds with no Federal requirements only State requirements.
- Must review individual project Regulatory Agreement as requirements vary.
- Annual reporting:
January 1 through December 31, with reports due by January 7.

2. Following are requirements for all projects with the number 2:

- At least 20% (rounded up) of the units must be rented to or held vacant for households earning no more than 80% of the median income in the county where the project is located.
- Income is determined for a family of four (regardless of actual household size) and **is not** adjusted for household size.
- Resident income eligibility is determined at the time of application only.
- Annual reporting:
January 1 through December 31, with reports due by January 7.

3. Following are requirements for all projects with the number 3:

- At least 20% of the units must be rented to or held vacant for low-income households broken down as follows:
 - ◆ 15% of the total units must be rented to households earning 80% or less of the county median income adjusted by household size, and
 - ◆ 5% of the total units must be rented to households earning 50% or less of the county median income adjusted by household size.
- Resident income eligibility is determined at the time of application only.
- Annual reporting:
January 1 through December 31, with reports due by January 7.

4. Following are requirements for all projects with the number 4:

- At least 20% of the units must be rented to or held vacant for low-income households broken down as follows:
 - ◆ 15% of the total units must be rented to households earning 80% or less of the county median income adjusted by household size, and
 - ◆ 5% of the total units must be rented to households earning 50% or less of the county median income adjusted by household size.
- Resident income eligibility is determined at the time of application only.
- Annual reporting:
January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.

5. Following are requirements for all projects with the number 5:

- At least 20% of the units must be rented to or held vacant for households earning less than 50% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- Annual 501(c)(3) certification is required every February.

6. Following are requirements for all projects with the number 6:

- At least 20% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

7. Following are requirements for all projects with the number 7:

- At least 30% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

8. Following are requirements for all projects with the number 8:

- At least 20% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application only.
- Annual reporting:

January 1 through December 31, with reports due by January 7.

- Annual 501(c)(3) certification is required every February.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

9. Following are requirements for all projects with the number 9:

- At least 20% (rounded up) of the units must be rented to or held vacant for households earning no more than 50% of the median income in the county where the project is located.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:

January 1 through December 31, with reports due by January 7.

- IRS Form 8703 must be filed annually (before March 31) with the IRS.

10. Following are requirements for all projects with the number 10:

- At least 20% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application only.
- Annual reporting:

January 1 through December 31, with reports due by January 7.

11. Following are requirements for all projects with the number 11:

- At least 20% of the units must be rented to or held vacant for households broken down as follows:
 - ◆ 15% of the total units must be rented to households earning 50% or less of the county median income adjusted by household size, and
 - ◆ 5% of the total units must be rented to households earning 35% or less of the county median income adjusted by household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:

January 1 through December 31, with reports due by January 7.

- Annual 501(c)(3) certification is required every February.

12. Following are requirements for all projects with the number 12:

- At least 20% of the units must be rented to or held vacant for households broken down as follows:
 - ◆ 15% of the total units must be rented to households earning 50% or less of the county median income adjusted by household size, and

- ◆ 5% of the total units must be rented to households earning 35% or less of the county median income adjusted by household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

13. Following are requirements for all projects with the number 13:

- At least 40% of the units must be rented to or held vacant for households earning 60% of the county median income, adjusted for household size.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

14. Following are requirements for all projects with the number 14:

- At least 20% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- At least 20% of the units must be rented to or held vacant for households meeting the Special Needs commitment outlined in the Regulatory Agreement.
- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- IRS Form 8703 must be filed annually (before March 31) with the IRS.

15. Following are requirements for all projects with the number 15:

- At least 20% of the units must be rented to or held vacant for households earning 50% of the county median income, adjusted for household size.
- At least 20% of the units must be rented to or held vacant for households meeting the Special Needs commitment outlined in the Regulatory Agreement.
- At least 5%, 7.5% or 10% of the units must be rented to or held vacant for households meeting the Medicaid commitment outlined in the Regulatory Agreement.

- Resident income eligibility is determined at the time of application, and
- Resident income eligibility must be re-certified annually.
- Annual reporting:
 - January 1 through December 31, with reports due by January 7.
- Annual Affirmative Marketing Report is required every January.
- Annual 501(c)(3) certification is required every February.