Household Demographics

Purpose: To collect demographic data on all household members in Tax Credit properties as mandated by federal HERA (Housing and Economic Recovery Act) legislation of 2008.

Note: This form is required at initial occupancy. It is required at recertification only if there have been changes to the household composition.

Special Mention:

- To avoid a fair housing issue we strongly recommend that this form be completed **after** the household has been approved for residency.

General Information:

Each household must be offered the opportunity to disclose their race, ethnicity, and disability.

Residents may choose not to disclose; however, they still need to complete the top portion, "Household Composition," and check the "choose not to disclose" boxes (line 6 under "Racial Categories", line 3 under "Ethnic Categories", and line 2 under "Disability Status.") and sign and date at the bottom of the form.

Parents or guardians are asked to disclose on behalf of all children in the household who are under the age of 18.

All adult members (18 years or older) must sign and date at the bottom of the form as proof that the option to disclose was made available.

Specific Instructions:

1. Enter property name.
2. Enter unit number.
3. Enter household name.
4. Enter household members' names.
5. Enter relationship to head of household.
6. Each adult is to complete Racial Categories. More than one box may be checked.
7. Each adult is to complete "Ethnic Categories." Choose only one.
8. Each adult is to complete "Disability Status" if applicable.
9. Head of Household signs and dates form.

10 - 12. Other adult members of the household should sign and date.

HOUSEHOLD DEMOGRAPHICS

Property Name: (1) _____ **Unit #:** (2) _____

Household Name: (3) _____

HOUSEHOLD COMPOSITION

Mbr #	FIRST NAME	LAST NAME	MI	(5) RELATIONSHIP TO HEAD-OF-HOUSEHOLD						
				Head	*Spouse*	*Adult Co-Resident*	*Child*	*Foster Child/ Adult*	*Live-in Caretaker*	*Other*
1	(4)			☒	❑	❑	❑	❑	❑	❑
2				❑	❑	❑	❑	❑	❑	❑
3				❑	❑	❑	❑	❑	❑	❑
4				❑	❑	❑	❑	❑	❑	❑
5				❑	❑	❑	❑	❑	❑	❑
6				❑	❑	❑	❑	❑	❑	❑
7				❑	❑	❑	❑	❑	❑	❑

(A) RACIAL CATEGORIES** (6)	(6) Check ALL that apply for each household member.						
	HOH Member #1	Member #2	Member #3	Member #4	Member #5	Member #6	Member #7
White	❑	❑	❑	❑	❑	❑	❑
Black or African American	❑	❑	❑	❑	❑	❑	❑
American Indian or Alaska Native	❑	❑	❑	❑	❑	❑	❑
Asian	❑	❑	❑	❑	❑	❑	❑
Native Hawaiian or Other Pacific Islander	❑	❑	❑	❑	❑	❑	❑
Choose Not to Disclose	❑	❑	❑	❑	❑	❑	❑

(B) ETHNIC CATEGORIES** (7)	(7) Check one for each household member.						
	HOH Member #1	Member #2	Member #3	Member #4	Member #5	Member #6	Member #7
Hispanic or Latino	❑	❑	❑	❑	❑	❑	❑
Not Hispanic or Latino	❑	❑	❑	❑	❑	❑	❑
Choose Not to Disclose	❑	❑	❑	❑	❑	❑	❑

(C) DISABILITY STATUS** (8)	HOH Member #1	Member #2	Member #3	Member #4	Member #5	Member #6	Member #7
Are any household members disabled according to the Fair Housing Act? If "Yes," check box.	❑	❑	❑	❑	❑	❑	❑
Are any household members disabled according to the Fair Housing Act? If "No," check box.	❑	❑	❑	❑	❑	❑	❑
Choose Not to Disclose	❑	❑	❑	❑	❑	❑	❑

***Please refer to the attached page for definitions of race, ethnicity, and disability.**

Reasonable Accommodation: If a third party is required to assist with the completion of this document, add their signature and date, printed name, relationship and phone number to the bottom of this page.

(9)	(9)	(10)	(10)
Head of Household Signature	Date	Member #2 Signature	Date
(11)	(11)	(12)	(12)
Member #3 Signature	Date	Member #4 Signature	Date

THIS FORM TO BE COMPLETED BY APPLICANT/RESIDENT

You have applied for, or currently reside in, a rental housing unit located in a development operating under the "Low-Income Housing Tax Credit" (LIHTC) Program of Section 42 of the Internal Revenue Code. The collection of certain resident data is authorized by the Housing & Economic Recovery Act of 2008, and will be furnished to the U.S. Department of Housing & Urban Development (HUD). Each household must be offered the opportunity to disclose their race, ethnicity, and disability status. Parents/guardians are asked to disclose on behalf of all children in the household who are under the age of 18. There is no penalty for those households who do not wish to provide the requested information. However, all adult members (18 years or older) must sign/date at the bottom of this form as proof that the option to disclose was made available.

The following racial and ethnic definitions are modeled after the OMB-approved form, "Race and Ethnic Data Reporting Form" (HUD-27061), used by the U.S. Department of Housing and Urban Development (HUD):

A. Household members can select one or more of the following applicable racial definitions:

White - A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Black or African American - A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."

American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

B. Household members can select one of the following applicable ethnic definitions:

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."

Not Hispanic or Latino - A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

The following definition of "disabled" comes directly from the Fair Housing Act:

C. Per the Fair Housing Act, the definition of disabled is:

- A physical or mental impairment which substantially limits one or more major life activities; a record of such an impairment; or being regarded as having such an impairment. For a definition of "physical or mental impairment" and other terms used in this definition, please see 24 CFR 100.201, available at: http://www.fairhousing.com/index.cfm?method=page.display&pagename=regs_fhr_100-201.
- "Handicap" does not include current, illegal use of or addiction to a controlled substance.
- An individual shall not be considered to have a handicap solely because that individual is a transvestite.